

## **Critical financial checklist**

A guide to ensure completion of your family's important financial steps

Estate planning documents	COMPLETION DATE	NOTES
☐ Wills/Trusts		
☐ Guardianships		
☐ Durable power of attorney		
☐ Medical power of attorney		
☐ Appropriate asset titling		
☐ Executor appointed		
☐ Successors appointed		
Insurance/Umbrella policies		
☐ Life		
☐ Disability		
Home		
☐ Long-term care		
Financial management		
☐ Emergency cash reserves		
☐ Income/Expense budget review		
Retirement savings		
☐ Projected income/expenses analysis		
☐ Registered with Social Security		
Education planning		
☐ Projected potential cost analysis		
☐ Review of various funding alternatives		
☐ Funding sources in place		
Financial information safety and access		
☐ File location shared with partner(s)		
☐ Online account login information		
☐ List of asset location(s)		
☐ Contact information for financial providers		
Aging plan		
☐ Review of long-term care wishes		
☐ Final arrangements upon passing		